INSTRUCTIONS FOR AUTHORS

The journal Psihološka istraživanja publishes theoretical papers, review papers, original research papers, professional papers and book reviews from all fields of psychology, not previously published elsewhere and not already under concurrent consideration for publication in another journal. An important criterion in the selection of papers is social relevance of the analysed topic (see the Publication Policy section). Manuscripts should comply with the standards of the journal Psihološka istraživanja, i.e. with APA (American Psychological Association) Publication Manual, 6th edition (http://www.apastyle.org/). Manuscripts should be submitted via e-mail to: ps.istrazivanja@gmail.com, accompanied by the signed Author’s Statement provided at the end of this document.

The papers that are not adequately prepared will not be reviewed.

Papers are invited from authors throughout the world.

The manuscript should conform to the following preparation guidelines:

Length

Papers should be written in the text processor Microsoft Word, page format A4, in Times New Roman font (12 pt), in Latin alphabet, 1.5 line spacing. All pages must be numbered. Contributions should not exceed the length of one author’s sheet (30,000 characters with spaces or 20 pages without references and appendices). Exception is made for review papers that may not exceed 50,000 characters with spaces, and book reviews that may not exceed 5,000 characters with spaces. The Editorial Board retains discretion to publish papers beyond this length in cases when clarity of scientific content presentation requires greater length, that is, space. Papers should be proof read.

Language

The journal publishes papers in Serbian and English.

Title

Paper title should be as concise as possible. Author’s full name and affiliation should follow the title. The footnote containing the e-mail address of the author (one of the authors) should be inserted after the full name of the first author.

Summary

Summary ranging between 150 and 250 words should be submitted at the beginning of the paper. It must include research goal, method, results and conclusion. Up to five key words must be supplied at the end of the summary. As a rule, summary must not contain references. Regardless of the language in which the paper is written, the summary and key words should be submitted in both Serbian and English.

Key words

Up to five key words should be given at the end of the summary. When choosing key words, it is recommended to select those concepts that are often used in journal searches.
Tables, figures and pictures

Tables and figures should be made in the MS Word or MS Word compatible format. Same data should not be presented both in tables and figures. Each table, figure or picture should be numbered, with a self-explanatory title. In case of tables, the first line should contain the table number, written in the normal font and without the full stop after the number, while the second line should state the title of the table in italic, as in the example given below. Unnecessary lines and shading should be avoided.

Table 1
Sample structure by sex and age in three surveys

<table>
<thead>
<tr>
<th>Characteristics</th>
<th>1996 (n = 1280)</th>
<th>2001 (n = 1200)</th>
<th>2006 (n = 1220)</th>
<th>Total (N = 3700)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sex</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Male</td>
<td>49.2%</td>
<td>47.8%</td>
<td>50.7%</td>
<td>49.2%</td>
</tr>
<tr>
<td>Female</td>
<td>50.8%</td>
<td>52.2%</td>
<td>49.3%</td>
<td>50.8%</td>
</tr>
<tr>
<td><strong>Age</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15–29 years old</td>
<td>20.8%</td>
<td>19.0%</td>
<td>25.5%</td>
<td>21.8%</td>
</tr>
<tr>
<td>30–49 years old</td>
<td>38.5%</td>
<td>38.5%</td>
<td>41.4%</td>
<td>39.4%</td>
</tr>
<tr>
<td>50 years and older</td>
<td>40.7%</td>
<td>42.5%</td>
<td>33.1%</td>
<td>38.8%</td>
</tr>
</tbody>
</table>

In case of visual materials (e.g. figures, graphs), the number of the figure/graph should first be given in italic, and, in the same line, the title of the figure/graph and its short description are given in normal font (see the example of the graph below). These elements should be provided below the respective graph/figure. A reference to each table, figure or picture should be made in the text.

Graph 1. Changes in the valuing of autonomy. The graph shows the increasing valuing of autonomy in each age cohort with time.

Statistics

The denomination of the used statistical tests should be given in italics (e.g. $F$, $t$, $p$), except in cases when the Greek alphabet symbols are used (e.g. $\chi^2$, $\alpha$). The results of statistical tests should be provided in the following form: $F(1,8) = 19.53; p < .01$ and similar for other
tests, e.g. $\chi^2(3) = 3.55$, $p < .01$ or $t(253) = 2.06$, $p < .05$. Lower number of conventional $p$ levels should be stated (e.g.: .05, .01, .001).

**Quotations**

Any quotation, regardless of its length, should be accompanied by reference and page number. For any quotation over 350 characters, authors must obtain a written permission by copyrights owner that needs to be enclosed.

**Footnotes and abbreviations**

Footnotes should be avoided. Abbreviations should be avoided as well, except the fairly usual ones. The abbreviations used in tables and pictures should be explained.

**In-text reference citations**

In papers in Serbian, foreign authors’ names are cited in Serbian transcription, with surnames written phonetically, thereafter surname is quoted in parentheses in its original spelling, together with the year of publication, for example: Pijaže (Piaget, 1951). Multiple citations should be given alphabetically, not chronologically (e.g., Lazić, 1994; Pantić, 1990). If a paper has two authors, both names are cited in the text (e.g., Kuzmanović & Petrović, 2007). In the case of reference to more than two authors, when first mentioned, the surnames of all of the authors are cited in the text, while the surname of the first author and the abbreviation “i sar.” (if the paper is written in Serbian, e.g., Joksimović i sar., 2007) or “et al.” (if the paper is written in English, e.g. Millner et al., 2005) are used in subsequent citations. In papers in English, in-text references are cited complying with the APA (American Psychological Association) Publication Manual, 6th edition (http://www.apastyle.org/).

**References**

References should conform to APA instructions, 6th edition (http://www.apastyle.org/), and should be listed at the end of the paper, in the section entitled “References”. The list should include only the references mentioned in the text, ordered alphabetically by the authors’ surnames. References not mentioned in the text should not be listed. If the paper is written in English, the translation of the Serbian titles of books, journal articles etc. should be given in parentheses. The basic reference formats are listed in the following way:

a) **Book**: should contain surname and initials of (each) author, year of publication, book title (*in italic*), place of publication and a publisher.


b) **Chapter from a book or an edited book**: should contain surname and initials of (each) author, year of publication, chapter title, name initial and surname of the editor, book title (*in italic*), chapter pages in parentheses, place of publication and a publisher.


c) **Article from a journal**: should contain surname and initials of (each) author, year of publication in parentheses, title of the article, journal title in full (*in italic*), volume (*in italic*) and pages.


d) **Conference paper**: should contain surname and initials of (each) presenter, year and month of the meeting or symposia in parentheses, title of the presentation (*in italic*), conference name and location.


e) **Web document**: should contain surname and initials of (each) author, year, document title (*in italic*) and Internet site address.


f) **Unpublished Master's or PhD thesis**: should contain surname and initials of the author, year in parentheses, title of the thesis, identification of the work as a thesis in parenthesis, name of the institution and location.


Multiple citations of one author are given chronologically according to the year of reference publication, from the oldest towards the new ones. Multiple reference citations of a single author from the same year should be labelled alphabetically according to titles, e.g. (1995a), (1995b).

It is undesirable to cite non-published works (e.g., manuscripts et al.). If such citations are necessary, data should be given in as full as possible.

References to secondary literature or its citation (e.g., Marsh, 1980, quoted in Stevenson, 2005) should be avoided as much as possible.

**Appendix**

Appendix should include only descriptions of material that may be useful for readers to understand, evaluate or repeat the research.
Reviewing and publishing

All papers are reviewed anonymously by two competent reviewers. On the basis of reviews, the Editorial Board make one of the following decisions: to accept the paper for publication without changes, to accept the paper after minor revisions, to accept the paper after substantial revisions or to reject the paper. The Editorial Board send both reviews to the authors and inform the contributing author about the final decision within the period of three months from paper reception. If the author resubmits the revised paper for publishing, it is obligatory to enclose a letter informing the Editorial Board about the corrections made in the text (along with page numbers where the revisions were made), in keeping with reviewers’ recommendations. If the authors think that some of the reviewers’ comments are not justified, or if they are impossible to meet, they must enclose a detailed elaboration and send it to the Editorial Board. The Editorial Board have the right to decide on the manuscript status independently.

Article category (type)

Complying with the instruction of the Ministry of Science and Technological Development, the articles published in the journal Psihološka istraživanja will be categorised in one of the following categories:

Scientific articles: 1. original research paper (a paper presenting previously unpublished data of one’s own research by means of a scientific method); 2. review paper (a paper containing an original, detailed and critical presentation of the research problem or the field in which the author has made a certain contribution, evident on the basis of self-citations); 3. brief or preliminary communication (an original research paper of full format, but of smaller volume or of preliminary character); 4. scientific criticism, i.e. polemics (a discussion about a certain topic, based exclusively on scientific argumentation) and comments;

Professional articles: 1. professional paper (a contribution offering the experience useful for improvement of professional practice, but not necessarily based on a scientific method); 2. informative contribution (an editorial, commentary et al.); 3. review (of a book, computer programme, case, scientific event et al.).

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After the manuscript has been accepted for publication, authors are obliged to sign the Authors’ Statement confirming that the submitted manuscript is original and that all scientific and publishing standards have been followed.

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To the Editorial Board of the *Psihološka istraživanja* journal

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**Checklist for the author(s)**

*(to be signed alongside with the manuscript submission)*

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- all co-authors (if the paper is authored by two or more people) have approved of the submitted version of the paper and have agreed to submit it to the journal *Psihološka istraživanja*;

- if the paper is based on the published conference proceeding article, this has been adequately referenced in the text (a footnote attached to paper’s title);

- if the same sample or corpus of data has been used previously for the purposes of another paper or conference presentation, this has been adequately referenced in a footnote attached to paper’s title or in the methodology part of the paper, when the sample is described;

- the existing ethical standards have been followed during the creation of the paper;

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To the Editorial Board of the *Psihološka istraživanja* journal

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(to be signed after the manuscript has been accepted for publication)

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NAME AND SURNAME OF THE THIRD AUTHOR:

(add additional names and surnames, if necessary)

DATE: