



UNIVERSITY OF NOVI SAD | FACULTY OF SCIENCE  
DEPARTMENT OF GEOGRAPHY, TOURISM & HOTEL MANAGEMENT

INTERNATIONAL SCIENTIFIC JOURNAL

# GEOGRAPHICA PANNONICA

## INSTRUCTIONS TO AUTHORS

### ■ AIMS AND SCOPES

*The Geographica Pannonica* is one of the leading Serbian geographical scientific journals published by the Department of Geography, Tourism and Hotel Management within the Faculty of Sciences, University of Novi Sad. The journal is aimed at presentation of scientific articles from the various fields of geography and geosciences in general, such as:

- Physical Geography (Geology, Geomorphology, Climatology, Hydrology and Pedology);
- Human Geography (Demography, Urban Geography, Economic Geography, Social Geography, Political Geography, Environmental Geography, Spatial Planning, Geographic Information Systems-GIS etc.);
- Regional Geography.

Review scientific articles are published, e.g. review and synthesis of already published articles on specific topic, and original research articles, e.g. first publication of original scientific results that allows repetition of the study and examination of results.

The journal is subsequently published in print and on the Internet in English. There is also a possibility for an arrangement of the thematic volume of the journal e.g. like Special Issue consisted from the collection of research papers presented at international conferences, meetings or workshops.

*The Geographica Pannonica* welcomes the articles from all scientists or scholars, not only from Serbia, European continent, but worldwide as well, as articles which in related fields of scientific and research work can enrich the overall view of the geographical environment.

## ■ INFORMATION ON SUBMISSION OF MANUSCRIPTS FOR PUBLICATION

In order to satisfy our publishing standards, please prepare your manuscripts in the following way of general submission instructions.

### ■ General

Only the papers written in English will be accepted. The articles that are submitted for publication in English need to be lectored before sent for a blind review, and after a positive peer-review. Submitted manuscripts should not have been previously published and should not be submitted for publication elsewhere while they are under consideration by the Geographica Pannonica.

### ■ Submission

There are two options for submission of manuscripts:

- **Online submission** is highly recommended. Articles should be e-mailed to the official mail of the Journal ( [gpscijournal@gmail.com](mailto:gpscijournal@gmail.com) ). This can considerably speed up the editing process and warrants short publication times. Authors should submit the manuscript as single Microsoft Word or PDF documents. During the preparation, make sure that all subtitles and parts of the typing manuscript are included in a single file. The size of the file should not exceed 4 MB. The file should be named as the surname of the first author.
- **Postal submission** needs one hard copy of the complete manuscript and one electronic copy on CD (compact disc). Please, send your material on the following address:  
Geographica Pannonica (Lazar Lazić, editor in chief)  
Faculty of Science, Department of Geography, Tourism and Hotel Management  
Trg Dositeja Obradovića 3  
21000 Novi Sad  
Serbia
- **Additional form (after the June 1st 2009)** - In order to have better verification of the submitted paper's scientific originality, the International Scientific Journal GEOGRAPHICA PANNONICA has made an additional form. The form must be filled by the author/s. This form will help Reviewers to check if there are any published papers with the same database, methods and results. The additional form is available for download on the Geographica Pannonica internet portal: [www.dgt.uns.ac.rs/pannonica.html](http://www.dgt.uns.ac.rs/pannonica.html)

*NOTE: The form is essential to be filled for all authors who submit the papers in Geographica Pannonica after the June 1st 2009.*

### ■ Software requirements

Microsoft Word for Windows

### ■ Article size

There is no limit for the number of pages, figures, tables or characters.

### ■ File types

You should save Your main document as a PC-compatible text format such as Word (.doc or .docx) or RTF (Rich Text Format).

### ■ Paper size

The paper size have to be A4 and with margins of 2.5 cm all round.

### ■ Space between paragraphs

Single (1)

### ■ Alignment

Left. Neither tabs nor spacebars should be used for alignment. The paragraphs will not have the same length, which should not worry you.

## ■ Hyphenation

Please apply none. It will be done during the preparations for the publishing.

## ■ Font

Times New Roman 12pt for main text and titles of tables and figures. Please, be careful not to use spacebar more than once between each word. Full stops and commas should follow the words immediately, no space between a word and a comma or a full stop.

## ■ Headings

Main Heading (title of the paper) 16pt, bold. Second rank headings 14pt, bold, third rank headings 12pt, bold. Do not numbered headings.

## ■ Title

If the topic of the paper concerns some local or regional territory in some country, it is recommended to type the country name within bracket. It is not essential (an example is below).

## ■ Authors

The space (below the Main Heading) should contain first name, surname, affiliations, full address on work and email for first authors and all co-authors. The corresponding author should be identified in footnote with his own email, telephone and fax number. For name and surname the font has to be 12pt, bold.

*Example:*

# **Analysis of the Temperature Characteristics and Trends in Novi Sad Area (Vojvodina, Serbia) (16pt, bold)**

**Lazar Lazić<sup>^</sup>, Stevan Savić<sup>^</sup> (12pt, bold)**

<sup>^</sup> Climatology and Hidrology Research Centre, Faculty of Science, University of Novi Sad,  
Trg Dositeja Obradovića 3, 21000 Novi Sad, Serbia; stevan.savic@dgt.uns.ac.rs  
(Times New Roman 12pt)

## ■ Abstract

Not longer than 300 words. Place it after general information about the author/s.

## ■ Key words

Not more than 7 words.

## ■ Main text

It is highly recommended (but not essential) by the Editorial Board that main text should contain:

- INTRODUCTION (The most recent research papers related to the topic of your article and the main goal of your work should be mentioned)
- METHODS AND DATA (The most recent methods should be used in analyses)
- Other subtitles (depends on authors and topics)
- CONCLUSION (should contain the results of the research and some future research plans)

## ■ Tables and graphs

The tables should be typed in the main text and numbered in their correct order using Arabic numbers. The title should be above the table (font 12pt) and the source of the data below (font 12pt). **All graphs have to be submitted as a separate file in MS Excel format with all the data needed to make the graph.** The file should be named as the number of the table/graph in the main text. Example: table 1, table 2 etc.; graph 1, graph 2 etc.

## ■ Figures

All maps, graphs and photographs have to be named as FIGURE and should be numbered consecutively using Arabic numbers. The title (font 12pt) has to be below the figure. **All figures have to be submitted as a separate file.** The file should be named as the number of the figure. Example: figure 1, figure 2 etc. At the same time, numbers and titles of all figures have to be typed in the main text in correct positions. If a figure has been previously published, acknowledge the original source.

All figures (maps, graphs and photographs) should be submitted digitally in either JPG, PDF, or EPS format. Considering the vector graphics issue, they can be exported and saved in mentioned formats with applications such as Adobe Illustrator. When exporting to EPS or PDF, all fonts must be embedded. Regarding the presentation of datasets (tables, diagrams, etc.) authors **are required** to submit supplementary raw data in MS Excel file.

**Graphic formats such as GIF and images produced in PowerPoint or imported into a Word document are not acceptable.**

Authors should carefully check that wide side of the bitmap figures should have **minimum 2000 px**.

For maps made using ArcGIS where raster layers were used next to vector layers (for example .tif of relief, airborne or satellite image), three files should be submitted: a file with vector image with not transparency used together with a legend and colophon (export in format.ai), the second file with raster image (export in .tif format), and the third one with vector and raster image together showing the final version of the map (export in format .jpg).

*NOTE: If the manuscript contains a map, it is essential to put an appropriate scale bar, legend and North arrow pointer.*

## ■ Acknowledgements

All institutions and persons who supported the respective author/s research should be mentioned.

## ■ References (in the text)

In the text, quotations should be made by the author's surname and year within brackets and listed at the end of the paper alphabetically. For example: (Williams, 1995) in case of one author; (Williams, Smith, 1995) in case of two authors; (Williams, et al., 1995) in case of more than two authors.

Two or more papers by the same author in the same year should be distinguished by a suffix (a, b, etc.) to the year of publication. Example: (Lazić, Pavić, 2003a) and (Lazić, Pavić, 2003b).

## ■ References (at the end of the manuscript)

All references must be complete and accurate. References should be listed in alphabetical and chronological order according to annotation in the text and consist of all literature cited. Standard form is as follows:

- JOURNALS: Surd, V. 1997. The Ex-communist European Space and the New Balance. *Geographical Pannonica* 1, 29-31.  
(name/s and initials of author/s, year of publication, full title of the paper, *abbreviated title of the journal* (italic), volume, first and last page numbers)
- BOOKS: Maher, B.A., Thompson, R. (eds.) 1999. Quaternary Climates, Environment and Magnetism. Cambridge University Press, Cambridge, 390 pp.  
(name/s and initials of author/s, year of publication, full title of the paper, publisher, place of publication, page numbers)
- Non-English references should contain, at the end, additional explanation in which language it was written. If the article contains English summary it should be mentioned. For example:
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If the reference has more than three authors, all the names should be typed. It is not correct to write GROUP OF AUTHORS instead the names of the authors.

It is recommended to type the most recent, competent and pertinent references.

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### ■ Corrections

After the Reviewer's check, the author/s have to make appropriate corrections in order to publish the paper in Geographica Pannonica. ***The author/s have to revised the manuscript not longer than one month. Otherwise, the manuscript will be rejected.***

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Author gives permission to the publisher to change the article in order to be in accordance with the Guidelines.

The publisher shall see to it that all accepted articles are published in Geographica Pannonica and on the internet in accordance with the submission time and with the arrangement according to the themes discussed. Ordered contributions can be published regardless of the submission time.

No honoraria are paid for articles appearing in Geographica Pannonica nor for the reviews.

The author/s shall receive one (1) free copy of the publication.

## ■ INFORMATION ON SUBMISSION

A response on received manuscripts will be sent not later than two weeks.

Every paper will be reviewed by two or more anonymous Reviewers, depending on the topic of the article.

For further information do not hesitate to contact us.

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